

LITTLE ELLINGHAM PARISH COUNCIL

Minutes of the Meeting of the Council held on Wednesday 7th January 2026 at 7.30pm at Old School Hall, Little Ellingham

In attendance: Cllrs Alex FitzGerald (Chair), Peter Griffiths & Jo Shad.

Members of the public: 3

Clerk: Miss L Dawson

1. Open Forum – Public Speaking

It was noted that there had been some damage to farmland by dogs digging.

2. Applications for co-option for the 1 vacancy

None received.

3. Apologies for absence

Apologies were accepted for Cllr I James due to work commitments.

4. Declaration of Interests

None.

5. Minutes

The minutes of the Parish Council meeting held on 5th November 2025 were APPROVED as a true and correct record of the meeting and signed by the Chair.

6. Financial Update

6.1 To receive accounts, budget comparison, and bank reconciliation.

6.2 The 2026-2027 budget was considered and APPROVED, the precept of £7,712.54 was APPROVED, PROPOSED Cllr A Fitzgerald, seconded Cllr J Shad.

6.3 The payments and receipts, as presented were APPROVED.

Company	Description	Net	Vat	Gross
PAYMENTS				
Unity	Service Charge 31/01/26	£6.00	£0.00	£6.00
Unity	Service Charge 28/02/26	£6.00	£0.00	£6.00
Unity	Service Charge 31/03/26	£6.00	£0.00	£6.00
Village Hall	Hall Hire 7/1/26	£12.00	£0.00	£12.00
Ravencroft Tree Services	Tree Risk Assessment	£270.00	£54.00	£324.00
Staff Costs	Months 10 & 11 & 12	£771.84	£0.00	£771.84
Nigel Waters Hardware	New noticeboard keys & locks	£11.35	£2.27	£13.62
Vistaprint	Newsletters December 2026	£68.45	£13.69	£82.14

7. Planning

7.1 To consider any planning applications received from Breckland District Council prior to the meeting.

7.1.1 PL/2025/1771/FMIN, Proposal: Proposed wastewater treatment works facility refurbishment. Site: Rookery Farm, Attleborough Road, Little Ellingham. Deadline for response extended to 8th January 2026. It was AGREED to respond with OBJECTION due to lack of screening and landscaping from the West of the village, following proposal to remove certain trees, also no information or reports regarding the effects of lighting, noise and odour, mitigation measures should be put in place.

8. Newsletter

- 8.1 Items for Volume 77, to be published end March 2026, next meeting.

9. Policies & Administration

- 9.1 Update on the gov.uk website and emails, Councillors to send Clerk photos.
 - 9.1.1 New website, it was AGREED to choose Autumn Brown as the website colour and Theme 3.
- 9.2 It was AGREED to proceed with the Silver membership to Community Action Norfolk at a cost of £50.00.

10. Highways / Roads / Footpaths / Hedges / Trees

- 10.1 Highways reports, pot hole by fire hydrant on Church Avenue, kerb damaged outside no.6 Church Avenue, damage to road on Wood Lane, drop at edge of highways by church Farm Attleborough Road, all to be reported to Highways, Clerk & Cllr A Fitzgerald. It was NOTED that the School bus using Hingham Road is not suitable for the size of bus, previously entered on Attleborough Road, changed September 2025.
- 10.2 SAM2 report. It was AGREED for Cllr P Griffiths to take the battery into Westcotec as not working.
- 10.3 Update on the tree survey carried out 3 December 2025, price reduced to £270.00 + VAT. One tree needs work on The Green and four trees on Church Avenue. It was AGREED to source quotes for T1 on The Green & T3 on Church Avenue for removal of deadwood. Cllr P Griffiths to contact contractor.
- 10.4 The TTSR grounds maintenance quote for Village Greens & Church Avenue, Total cost for 2026 £884.52 + VAT, £98.28 + VAT per visit, May to October, 3 weekly visits (9), was APPROVED.
- 10.5 It was NOTED that no response from NCC Highways has been received regarding the installation of bus stop, and cancellation of bus service. It was AGREED to send to County Cllr Ed Connolly for assistance in chasing.

11. Correspondence

- 11.1 NCC Parish reports from Cllr Edward Connolly, circulated.

12. Updates and discuss any actions relating to Pilgrim Food's.

It was NOTED that the light at the back of the facility previously reported has been repaired. It was reported that there is a light in the car park on the factory side near the gate which is affecting vision on the road when driving in the dark, Clerk to report.

13. Items for the next meetings agenda

- 13.1 To receive quote for the tree works
- 13.2 Update policy schedule

14. Date of next meetings, beginning at 7.30pm at Old School Hall.

Wednesday 4th March 2026, Wednesday 6th May 2026 Annual Parish Meeting 6:45pm & Annual Parish Council Meeting to follow.

Meeting Closed: 20:28

Signed:

Dated:

